



Notice of Appointment of Manager

Section 231, Sale and Supply of Alcohol Act 2012

Name of licensed premise

Licence Holder

Licence number

Address of licensed premise

Contact details

Work Home Mobile

Email

What are you notifying?

New Certified Manager

Full legal name Effective from

Certificate number Expiry date

Temporary Manager

(see s.229 Sale and Supply Alcohol Act 2012)

Effective from to

Full legal name Male Female

Maiden name Date of birth

Residential address

Who they are replacing Certificate number

Reason

Note: A temporary manager must apply for a manager's certificate within two working days of their appointment.

Acting Manager

(see s.230 Sale and Supply Alcohol Act 2012)

Effective from to

Full legal name Male Female

Maiden name Date of birth

Residential address

Who they are replacing Certificate number

Reason

Note: Please forward a copy of this completed form to the DLC if acting for more than 48 hours.

Termination/Cancellation of Manager Appointment

Full legal name Effective from

Certificate number Expiry date

Forward a copy of this completed form within two working days of the appointment (or termination) to:
The Secretary, District Licensing Committee, New Plymouth District Council, Private Bag 2025, New Plymouth 4340
Email: DLC@npdc.govt.nz

Name of licensee Position (director, partner, etc.)

Signature of licensee Date

OFFICE USE ONLY

Date received	<input type="text"/>	Applicant #	<input type="text"/>	Application #	<input type="text"/>
Time received	<input type="text"/>	Property #	<input type="text"/>	Document #	<input type="text"/>
Received by	<input type="text"/>	Land #	<input type="text"/>	Amount paid	\$ <input type="text"/>